






# PACIFIC MARINE & INDUSTRIAL®

P.O. Box 70520, Richmond, California, United States 94807-0520  
510-233-2310 ◊ info@PacificMarine.net ◊ www.PacificMarine.net

## Information Required to Quote:

### Desks

		
Right Drawers 4 Equal Drawers Closed Desk Front Stand Alone Desk	No Drawers Half Open Desk Front Stand Alone Desk	Right Wall Mounted Left Drawers Top Drawer Locked 4 Equal Drawers Pencil Drawer Open Desk Front

A simple hand sketch or your drawing is encouraged

We will send approval drawings prior to production.

1. How many desks are needed?
2. What is the overall size?  
Working Surface Height? (Typical about 29 inches / 750mm)  
Depth of Desk? (Typical about 24 to 30 inches / 600 to 750mm)  
Width of Desk?  
Left or Right Return? (L Shape or U Shape Desk)
3. What is the construction material for the body of the desk?  
Steel (Stronger and Less Expensive)  
Aluminum (Lighter and More Expensive)  
Plywood with Laminate
4. What is the construction material for the top of the desk?  
Steel  
Aluminum  
Laminate over Plywood  
Wood Finished with Stain  
Supplied with NO top (customer to provide their own)
5. Is the desk front (in front of the legs when sitting):  
Open  
Closed



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Half open

6. Does the desk have drawers?  
Left when sitting at desk  
Right when sitting at desk  
Left and right both  
Pencil Drawer in center  
No Drawers

7. If the desk has left or right drawers:  
2 equal size  
2 plus 1 smaller at top  
3 equal size  
4 equal size  
?

8. Is the desk free standing or is it attached to wall on one side?  
Free standing desk  
Attached to wall on left side when sitting  
Attached to wall on right side when sitting

9. Is an over the desk bookshelf needed?  
Single shelf?  
Double shelf?  
Triple shelf?  
Same width as desk?  
Keeper bar across shelf?  
Hutch resting on desk?



10. Do you want locks on the drawers?  
No  
Yes Keyed Same  
Yes Keyed Differently  
On pencil drawer only  
On top drawer only  
Or ?



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11. What is the delivery location?